

EMPOWERING THE FUTURE OF WORK

*A transformative opportunity
for Bumiputera talents!*

**SHRM CERTIFIED PROFESSIONAL
(SHRM-CP[®])**

**SHRM SENIOR CERTIFIED PROFESSIONAL
(SHRM - SCP[®])**

Financing Scheme by Yayasan Peneraju

SCAN QR CODE
TO REGISTER



Course Overview



The Instructor-Led SHRM Certification Preparatory Course is designed to help HR professionals effectively prepare for the SHRM Senior Certified Professional (SHRM-SCP) certification exams.

This structured, interactive course provides comprehensive coverage of the SHRM Body of Applied Skills and Knowledge (SHRM BASK), ensuring participants gain the knowledge, skills, and confidence required to succeed in their certification journey.

Led by experienced SHRM-certified instructors, this course integrates real-world HR scenarios, case studies, and exam-focused strategies to reinforce learning and application. Participants will benefit from expert guidance, collaborative discussions, and structured study plans that enhance their exam preparedness and professional capabilities.

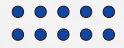
Course Objective

By enrolling in this course, participants will:

- Gain a deep understanding of the SHRM BASK, covering key HR competencies and knowledge domains.
- Develop the ability to apply HR theories and practices to real-world situations.
- Learn test-taking strategies to maximise exam performance.
- Engage in interactive discussions, case studies, and knowledge-sharing exercises.
- Strengthen their HR expertise to drive organisational success and career growth.



Course Structure



This instructor-led programme is delivered through live sessions, group discussions, and practice assessments, providing participants with a dynamic and engaging learning experience. The course includes:

- **Comprehensive Content** – Detailed study of HR competencies and functional areas aligned with SHRM certification requirements.
- **Practice Questions & Mock Exams** – Timed quizzes and full-length practice exams to stimulate the actual test environment.
- **Study Plan & Exam Strategies** – Structured preparation plans and test taking techniques to improve recall and application of concepts.
- **Interactive Learning Environment** – Instructor-led discussions, case studies, and knowledge-sharing exercises.
- **Personalised Support** – Opportunities for direct engagement with instructors to clarify doubts and gain insights.

Benefits of the Instructor-Led Course



Expert-Led Guidance

Learn from SHRM certified instructors.

Structured & Focused Learning

A step-by-step curriculum tailored to exam success.

Engaging & Interactive Format

Group discussions, case studies, and applied learning approach enhance retention.

Access to Study Materials & Resources

Participants receive curated study materials, including SHRM Learning System resources, practice questions, and exam tips.

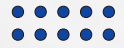
Accountability & Motivation

A structured schedule and group engagement keep participants committed to their learning goals.

Flexible Learning Approach

Designed to accommodate busy professionals with live online or in-person class options.

Who Should Attend?



- HR professionals seeking to earn their **SHRM-SCP** certification.
- Mid to senior-level HR professionals wanting to advance their career growth, **credibility and HR Leadership**.

Why SHRM Certificate is important?

- ✓ Align Workforce with Organisational Goals
- ✓ Enhances Confidence
- ✓ Global Recognition
- ✓ Career Advancement & Earning Potential
- ✓ Spreading Awareness
- ✓ Commitment to Excellence
- ✓ Professional Development
- ✓ Validation of Expertise



What's in store for you?

- **Intensive Classes and Recap Sessions:** To prepare participants thoroughly for the Certification.
- **Unlimited Access to Recap Sessions:** Join recap sessions organised by us.
- **Self-Paced Learning System:** Access the Learning System (LS) for independent learning.
- **Extensive Support on Past Questions:** Receive support on nearly 2,700 past questions.
- **Peer Support Group:** Connect with fellow participants for mutual support and encouragement.
- **Expand Network:** Join our HR Community with over 57,000 members and broaden your professional horizon.
- **Complimentary Recorded Session:** Access recorded sessions at no extra cost.

Programme Structure (SHRM – CP)



Day 1 – Day 3

Attend Workshop

(Full day sessions) Facilitated by certified SHRM Trainer



Facilitated Recap – Session

- Follow up classes
- Revision Session
- Analysis of Past Assessments



Independent Learning

- Recorded Session
- Self-study programme
- Exam Prep Quizzes



Exam Registration



Take Online Assessment

Exam eligibility requirements

The SHRM-CP certification is ideal for individuals who:

- Have 1–2 years of experience in HR or HR-related roles
- A basic understanding of HR principles and practices

Exam format and length

- Computer-based Experience
- Exam contains Knowledge-based, situational judgement and Competency-based questions
- Exam may last up to 4 hours

Method of Study by SHRM Certification trainers

3-days physical class

+

Facilitated recap session

Program Fee

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Completion

- Upon successfully completing the SHRM exam, participants will receive a certificate of completion
- Those who do not pass will receive a standard score report



Graduation Ceremony

SHRM-SCP Graduation Ceremony: A Celebration of Excellence

A day to celebrate the hard work, resilience, and success of all newly certified SHRM-CP professionals.



Programme Structure (SHRM – SCP)



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Facilitated Recap – Session

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Independent Learning

- Recorded Session
- Self-study programme
- Exam Prep Quizzes



Exam Registration



Take Online Assessment

Exam eligibility requirements

- At least 3 years performing strategic level HR/HR-related duties

OR

- Applicants must be able to demonstrate that they devoted at least 1,000 hours per calendar year to strategic level HR/HR-related work
- Part-time work qualifies as long as the 1,000-hour per calendar year standard is met
- Experience may be either salaried or hourly

Exam format and length

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- Exam contains Knowledge-based, situational judgement and Competency-based questions
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SHRM Body of Applied Skill & Knowledge Framework

